

Re – enrolment Form

This form is to be used for student re-enrolment purposes in one or more units. Please ensure all required information is provided accurately to facilitate the re-enrolment process.

Personal Details			
Given Name		Family Name	
Student I.D		Address	
Contact Number		Email Address	

Unit Details	
Unit Code	Unit Name

Student Acknowledgement	
<i>I hereby confirm that all the information provided by me on this form is accurate and complete. I am aware that I am responsible for paying the full tuition fee amount upfront for each unit I re-enrol in.</i>	
Signature:	
Date:	

Office Use Only			
Application Status	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected	<input type="checkbox"/> Pending
Documents Required (if application status is pending)			
Processed by <i>(Staff Name)</i>		Processing Date	
<input type="checkbox"/> Student advised via SMS	<input type="checkbox"/> Wisenet Updated		
<input type="checkbox"/> CoE Ammended	<input type="checkbox"/> Trainer Advised		
<input type="checkbox"/> Student Admin File Updated	<input type="checkbox"/> Xero Invoices Updates		